

## 2017 ANNUAL GENERAL MEETING - MINUTES -

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Thursday, 19 October 2017 at 5.11pm  
Shangri-La Hotel, Sydney, Australia

### 1. Welcome

Venetia Bennett (Chair) noted that a quorum was present and declared the meeting open at 5.11pm.

Venetia Bennett welcomed all members in attendance to the 26th Annual General Meeting of ANZSLA, as well as the members of the Board and Sharon Scriven (ANZSLA's Executive Manager).

### 2. Apologies

Stuart Corbishley noted the following apologies:

Hayden Opie  
Ian Fullagar  
Kendall Harris  
Brian Doyle  
David Garnsey

Motion: *THAT the apologies be accepted.*

Moved: Graeme Johnson  
Seconded: Peter Court  
Carried.

### 3. Minutes

Minutes of the 25th Annual General Meeting held at Mac's Function Centre, Wellington, New Zealand on 13 October 2016.

Motion: *THAT the Minutes of the 25th Annual General Meeting as circulated be taken as read and confirmed.*

Moved: Tony O'Reilly  
Seconded: Martin Frayne  
Carried.

#### 4. Presentation of Board report – period ended 30 June 2017

The President's report of the Board (prepared by ANZSLA's President, Venetia Bennett) was put to the meeting. Venetia Bennett confirmed the report as circulated, and thanked Sharon Scriven, Ewa Phillips, Deb Healey, Gerry Glennen and Tony O'Reilly, in particular, and the Board past and present, for their contributions.

Motion: *THAT the Board's report as circulated be received and adopted.*

Moved: Maria Clarke

Seconded: Ian Hunt

Carried.

#### 5. Presentation of Accounts – period ended 30 June 2017

Venetia Bennett called upon Terry Gracey to present the motion for approval of the accounts for the 12 months ended 30 June 2017.

Terry Gracey noted that ANZSLA's surplus for FY16 was \$8,041 (against a budgeted surplus of \$9,567) and that ANZSLA's net assets had increased to \$234,198 (against budgeted net assets of \$235,725). As has been the case in previous years, ANZSLA's sound results for the financial year were influenced substantially by the outstanding 2016 Wellington conference result, with the conference delivering a surplus of \$52,211. It was noted that ANZSLA's cash balance at the end of FY16 now stands at a healthy \$264,642.

Motion: *THAT the accounts for the 12 months ended 30 June 2017 as circulated be adopted.*

Moved: Paul David

Seconded: Martin Frayne

Carried.

#### 6. Presentation of Operating Budget – 2017/2018

Venetia Bennett called upon Terry Gracey to present the motion for approval of the operating budget for 2017/2018.

Terry Gracey noted that ANZSLA's conference result continues to be a material driver of ANZSLA's financial performance and that the estimated surplus generated by the 2017 Sydney conference (which is taken into account in ANZSLA's FY18 financial results) was very positive (around \$42,000). It was also noted that the Board has engaged Aspedia in migrating ANZSLA's website and operations to a membership management solution known as Member Evolution. For FY18, ANZSLA has, therefore, budgeted for a \$6,286 deficit.

However, Terry Gracey also noted that ANZSLA's Board would continue to remain focussed on implementing appropriate cost control measures to ensure that ANZSLA's performance continues to meet its financial targets and expectations.

Motion: *THAT the "Proposed Budget 2017-2018" (being the 2017/2018 operating budget) as circulated be adopted.*

Moved: Terry Gracey

Seconded: Tony O'Reilly

Carried.

## 7. Ratification of appointment of Auditor for 2016/17 financial year

Venetia Bennett called upon Terry Gracey to present the motion for the ratification of the appointment of Fortunity as ANZSLA's auditor for the 2016/17 financial year.

Terry Gracey noted that, in accordance with the resolution passed at the 2016 AGM, ANZSLA's Board had appointed Fortunity as ANZSLA auditors, subject to that appointment being ratified by members at the 2017 AGM.

Motion: *THAT, in accordance with Rule 30 of ANZSLA's Constitution, the appointment of Fortunity as the auditor of ANZSLA for the financial year 1 July 2016 to 30 June 2017 be ratified.*

Moved: Terry Gracey  
Seconded: Tim Holden  
Carried.

## 8. Appointment of Auditor for 2017/18 financial year

Venetia Bennett called on Terry Gracey to present the motion for the re-appointment of ANZSLA's auditor.

Motion: *THAT the ANZSLA Board re-appoint Fortunity as the auditor for ANZSLA for the financial year 1 July 2017 to 30 June 2018.*

Moved: Terry Gracey  
Seconded: Graeme Johnson  
Carried.

## 9. Election of Directors of the Board

### 8.1 Secretary

Venetia Bennett noted that Stuart Corbishley would not be re-nominating for the position of Secretary and that only the nomination of Laura Sigal had been received for the position of Secretary. Laura Sigal was, therefore, declared appointed as Secretary.

Venetia Bennett congratulated Laura Sigal on her appointment as Secretary.

### 8.2 Ordinary Directors (2)

Venetia Bennett noted that Kendall Harris would not be re-nominating for the position of Ordinary Director and that only the nominations of Tim Holden and Keith Binnie had been received for the two Ordinary Director positions. Tim Holden and Keith Binnie were, therefore, declared appointed as Ordinary Directors.

Venetia Bennett congratulated Tim Holden and Keith Binnie on their appointments as Ordinary Directors.

The Board thanked Stuart and Kendall for their contributions over the years as Board members.

## 10. Discussion from the floor

Venetia Bennett noted that, at its strategic review earlier in the year, ANZSLA's Board discussed whether it would be appropriate for certain Board positions (for example, the Director of Finance position) to be appointed Director positions, rather than elected Director positions, and for a Board Appointments Panel to be established to identify potential candidates for upcoming Board appointments, and invited comments from members on these proposals.

It was noted that the members present were generally of the view that whilst there was some merit in the Director of Finance position being an appointed Director position (given that it was not possible to co-opt an individual into the Director of Finance position), at this stage in ANZSLA's development, it would not be necessary for any other appointed Director positions to be created or for a Board Appointments Panel to be established.

It was noted that the ANZSLA Board would give further consideration to these issues and would come back to members with any proposals at the 2018 AGM.

## 11. Closure

Venetia Bennett thanked all those who contributed to the success of the meeting and to the organisation of the conference.

The Annual General Meeting was formally closed at 5.44 pm.

Confirmed as a true and correct record of the 26th ANZSLA Annual General Meeting.

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Venetia Bennett, President

Date: