

2016 ANNUAL GENERAL MEETING - MINUTES -

Thursday, 13 October 2016 at 4.58pm
Mac's Function Centre, Wellington, New Zealand

1. Welcome

Venetia Stewart (Chair) noted that a quorum was present and declared the meeting open at 5pm.

Venetia Stewart welcomed all members in attendance to the 25th Annual General Meeting of ANZSLA, as well as the members of the Board and Sharon Scriven (ANZSLA's Executive Manager).

Venetia Stewart noted that ANZSLA directors Martin Ross, Tim Holden and Terry Gracey were unable to attend the meeting in person, but were attending the meeting by telephone.

2. Apologies

Stuart Corbishley noted the following apologies:

Ian Fullagar
Vicky Latta
Anthony Crocker
Margot Foster
Keith Binnie
Nigel Stirling

Motion: *THAT the apologies be accepted.*

Moved: Graeme Johnson
Seconded: Tony O'Reilly
Carried.

3. Minutes

Minutes of the 24th Annual General Meeting held at Melbourne Cricket Ground, Melbourne, Australia on 15 October 2015.

Motion: *THAT the Minutes of the 24th Annual General Meeting as circulated be taken as read and confirmed.*

Moved: Martin Frayne
Seconded: Andy Gibson
Carried.

4. Presentation of Board report – period ended 30 June 2016

The President's report of the Board (prepared by ANZSLA's President, Venetia Stewart) was put to the meeting. Venetia Stewart confirmed the report as circulated, and thanked Sharon Scriven, Ewa Phillips, Deb Healey, Gerry Glennen and Tony O'Reilly, in particular, and the Board past and present, for their contributions.

Venetia Stewart also called on members to put forward suggestions on how ANZSLA's surplus funds could be used to benefit members and noted that the Board would consider these proposals at its next strategic review in the first quarter of 2017.

Motion: *THAT the Board's report as circulated be received and adopted.*

Moved: Venetia Stewart

Seconded: Graeme Johnson

Carried.

5. Presentation of Accounts – period ended 30 June 2016

Venetia Stewart called upon Terry Gracey to present the motion for approval of the accounts for the 12 months ended 30 June 2016.

Terry Gracey, via telephone, noted that ANZSLA's surplus for FY16 was \$13,836 (against a budgeted surplus of \$447) and that ANZSLA's net assets had increased to \$226,157 (against budgeted net assets of \$212,767). ANZSLA's sound results for the financial year were influenced substantially by the outstanding 2015 Melbourne conference result, with the conference delivering a surplus of \$39,100. It was noted that ANZSLA's cash balance at the end of FY16 now stands at a healthy \$253,821.

Motion: *THAT the accounts for the 12 months ended 30 June 2016 as circulated be adopted.*

Moved: Terry Gracey

Seconded: Aaron Lloyd

Carried.

6. Presentation of Operating Budget – 2016/2017

Venetia Stewart called upon Terry Gracey to present the motion for approval of the operating budget for 2016/2017.

Terry Gracey, via telephone, noted that ANZSLA's conference result continues to be a material driver of ANZSLA's financial performance and that the estimated surplus generated by the 2016 Wellington conference (which is taken into account in ANZSLA's FY17 financial results) was very positive (over \$40,000). For FY17, ANZSLA has, therefore, budgeted for a \$9,567 surplus.

However, Terry Gracey also noted that ANZSLA's Board would continue to remain focussed on implementing appropriate cost control measures to ensure that ANZSLA's performance continues to meet its financial targets and expectations.

Motion: *THAT the "Proposed Budget 2016-2017" (being the 2016/2017 operating budget) as circulated be adopted.*

Moved: Terry Gracey

Seconded: Tony O'Reilly

Carried.

7. Appointment of Auditor for 2016/17 financial year

Venetia Stewart called on Stuart Corbishley to explain the background to ANZSLA's appointment of its auditor for the 2016/17 financial year, and to present the motion for the appointment of ANZSLA's auditor.

Stuart Corbishley noted that, as a consequence of EG Kostal & Co (ANZSLA's current auditor) not notifying ANZSLA until 19 September 2016 that they would not be able to act as ANZSLA's auditor for the 2016/17 financial year, it had not been possible for members to be given the requisite notice required to enable members to appoint an alternative auditor at this AGM.

Accordingly, the ANZSLA Board's recommendation was that, in accordance with Rule 30(a) of the ANZSLA Rules, the ANZSLA Board be authorised to appoint an auditor for the 2016/17 financial year, subject to that appointment being ratified by members at the 2017 Annual General Meeting.

Motion: *THAT in accordance with Rule 30(a) of the ANZSLA Rules, the ANZSLA Board be authorised to appoint an auditor for ANZSLA for the financial year 1 July 2016 to 30 June 2017, subject to that appointment being ratified by members at the 2017 Annual General Meeting.*

Moved: Stuart Corbishley

Seconded: Andy Gibson

Carried.

8. Election of Directors of the Board

8.1 President

Venetia Stewart vacated the position of Chair of the meeting and Stuart Corbishley assumed the position of Chair for the purposes of dealing with the election of ANZSLA's President.

Stuart Corbishley noted that only the nomination of Venetia Stewart had been received for the position of President, and declared Venetia Stewart re-appointed.

Stuart Corbishley congratulated Venetia Stewart on her re-appointment as President.

Venetia Stewart then resumed the position of Chair of the meeting for the remainder of the meeting.

8.2 Director of Finance

Venetia Stewart noted that only the nomination of Terry Gracey had been received for the position of Director of Finance, and declared Terry Gracey re-appointed.

Venetia Stewart congratulated Terry Gracey on his re-appointment as Director of Finance.

8.3 **Ordinary Directors (2)**

Venetia Stewart noted that only the nominations of Martin Ross and Paul David had been received for the two Ordinary Director positions, and declared Martin Ross and Paul David appointed as Ordinary Directors.

Venetia Stewart congratulated Martin Ross and Paul David on their appointment.

9. **Closure**

Venetia Stewart thanked all those who contributed to the success of the meeting and to the organisation of the conference.

The Annual General Meeting was formally closed at 5.17 pm.

Confirmed as a true and correct record of the 25th ANZSLA Annual General Meeting.

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Venetia Bennett, President

Date: